

Enrollment Survival Skills



September 22-23,
2009

Seattle, WA



\$149 per night
DOWNTOWN
SEATTLE

1-800-321-2211 Ref. #: 1-YG6QKS

Registration Fee: \$579.00

Call Today! (800) 888-1027

Topics to Include:

Day 1: 9:00am to 4:30pm

General Session

- The Methods of Filing Records
- Areas of Records And File Management for Every Department
- Benefits of Records and File Management to the Tribe
 - Faster Retrieval of Information
 - Retention Requirement Compliance
- Getting Tribal Council Support
- Freedom of Information Act
- Blood Quantum
 - Alternatives to BQ
 - File Compliance
 - Understanding BQ Projections
- Ensuring Compliance with your Constitution and Ordinance

Day 2: 9:00am to 4:30pm

General Session

- Separation of Powers between the Tribal Council, Enrollment Committee, and the Enrollment Staff
- Functions of the Tribal Enrollment Committee
- Discussion on Revised Rules on Native Status

- Understanding your Tribal Constitution and Tribal Enrollment Ordinance
- The Roll of the Committee Chair
- The Role of the Committee Member

Brenda Brainard / Instructor



Brenda is an enrolled member of the Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians. She is an attorney and graduated from University of Oregon School of Law in 1981. She has served as a Tribal administrator for the Coos Tribes, the Education Director for the Coos Tribes, and in the Bureau of Indian Affairs as a Tribal Government Services Officer where she worked on Special Projects such as Legislation and Administrative Rules, a Community Services Officer, and Acting Superintendent and Deputy Director of the Office of Indian Gaming. She also taught at Falmouth Institute for approximately 15 years and is an avid weaver. Brenda is an accomplished instructor in such subjects as: Indian Law, Ethics, Tribal Courts, Enrollment, Law for the Tribal Council, Indian Land and the Law, Law for the Board Member, and The Indian Child Welfare Act. She is currently involved in the development of a course on Gangs in Indian country. She looks forward to meeting you in Nome, Alaska . . .

Register Here

Yes! Please register _____ people for the Enrollment Survival Skills in Seattle, WA on September 22-23, 2009. Registration is \$579.00/person. Group discounts are available, by request, for 4 or more.

Last Name: _____ First: _____ MI: _____ Title: _____

Organization: _____ Department: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____ Fax: (____) _____ E-Mail Address: _____

PO#: _____ or Check #: _____

Card Type: VISA Master Card American Express Diners Club Discover Card

Credit Card # _____ Exp. Date: ____/____/____

Names on Credit Card: _____ Signature: _____

Registration and Cancellation policy: Substitutions may be made at any time. Cancellations must be confirmed in writing with DCIAmerica 10 business days prior to the session's start date. If payment has already been received, you will receive a full tuition credit, good for one (1) year, less a \$100 processing fee. If payment has not been received, you will only be charged the \$100 processing fee. Cancellations confirmed within 10 business days prior to the session's start date will be charged the full tuition cost. If DCIAmerica cancels for any reason, you will receive a full tuition credit. DCIAmerica retains the right to substitute instructors when necessary. DCIAmerica is not responsible for non-refundable airline tickets and other expenses.

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